

MONTHLY WORK SESSION  
Peach County Board of Commissioners  
5:00 p.m., Tuesday, January 9, 2018

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, January 9, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. This work session had been rescheduled from January 2, 2018, due to conflicts with the New Year's Day holiday. Chairman Moseley opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on January 16, 2018, as follows:

1. Joe Wilder – Clerk Superior Court – Courthouse HVAC Controls
2. Janet Smith – Purchasing Manager
  - a. Peach County Asset Disposal Policy
  - b. Request to Surplus Vehicles
3. Michelle Douglas – Human Resources Manager – Amendment to Leave Policy for Firefighters
4. Proclamation – Peach County Trojans Football Team
5. Alfonzo Ford – EMS Director – On-Line Recertification
6. Marcia Johnson – County Administrator
  - a. Setting 2018 Qualifying Fees
  - b. T-SPLOST Resolution
7. Tisa Horton – Peach Festival Agreement
8. Michaela Jones – Assistant Finance Director
  - a. Request for Out of State Travel – Tyler Conference
  - b. Drug Policy Update for Transit
  - c. Budget Amendment – Tax Commissioner's Office – Fund 321
9. Mahogany Joyner – Request to Extend Transit Days & Hours of Operation
10. Public Works – Paul Schwindler, Public Works Director
  - a. Stormwater Ordinance
  - b. Memorandum of Agreement – Peach County Board of Education – Tulip Drive Gymnasium
  - c. Quote Acceptance – Smith Road Engineering
  - d. Quote Acceptance – Gracewood Road Engineering
  - e. RFP 18-001 – Courthouse Fire Alarm
  - f. Update – RFP 17-021 – E911 Telephone System
  - g. Quote Acceptance – Vinson Road Striping
  - h. Budget Amendment – Contract Labor – Irma Debris Removal Monitoring
11. Rich Bennett – IS Manager – Emergency Purchase for Courthouse
12. Additional Items To Be Placed on Regular Meeting Agenda
  - a. Executive Session – Board Appointment – Planning & Zoning
  - b. Executive Session – Board Appointment – Tax Assessors
  - c. Executive Session – Region 6 Advisory Council - Behavioral Health & Developmental Disabilities
13. Setting Meeting Agenda & Consent Agenda for Regular Meeting on January 16, 2018

The work session adjourned at 6:37 p.m.

  
\_\_\_\_\_  
COUNTY ADMINISTRATOR      1-10-2018      Date

PEACH COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING JANUARY 16, 2018

The Peach County Board of Commissioners held its regular monthly meeting at 6:00 p.m., Tuesday, January 16, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members in attendance. This meeting had been rescheduled from January 9, 2018. Chairman Moseley called the meeting to order, and Commissioner Lewis opened the meeting with prayer. Chairman Moseley led the Pledge of Allegiance to the Flag and welcomed those present.

CONSENT AGENDA – January 16, 2018:

1. Surplus Equipment - Various Departments: Janet Smith, Purchasing Manager, has requested that the following vehicles be declared as surplus and advertised for sale:

Fire Department - Surplus Items:

- # 1. 2001 Ford Crown Victoria (Light Green)  
VIN# 2FAFP7W0W154225
- #2. 1998 Ford Crown Victoria (Light Blue)  
VIN# 2FAFP71W41X165205

EMS Department - Surplus Items:

- # 1. 2001 Ford Crown Victoria (Gold)  
VIN# 2FAFP71W93X181323

Sheriff Department - Surplus Items:

- # 1. 2007 Ford Crown Victoria (Grey)  
VIN# 2FAFP71W27X154874

Recreation Department - Surplus Items:

- # 1. 1997 Ford Ranger (Grey)  
VIN# 1FTCR10A1VTA42586

ACTION REQUESTED: To approve the request from Janet Smith, Purchasing Manager, that the above listed vehicles be declared as surplus and advertised for sale.

2. Peach County Asset Disposal Policy - Purchasing: Janet Smith, Purchasing Manager, presented a proposed Asset Disposal Policy, as follows:

**Peach County Asset Disposal Policy**

**Purpose:**

The purpose of this policy is to define the procedures and processes for the disposal of Peach County assets. The disposal will be accomplished in a fiscally responsible manner and in the best interests of Peach County.

**Procedures:**

1. The elected/appointed officials or department directors will quarterly, but not less than annually, compile and approve a list of items, equipment, and vehicles that are not needed by the agency. This completed list will be forwarded to the Purchasing Department using the form entitled "Asset Transfer Sheet/Asset Surplus Sheet."
2. The list will include:
  - a. Items with a resale value of \$500.00 or greater as determined by the elected/appointed official or department director.
  - b. Items with a resale value of less than \$500.00 may be included based on their resale value.
  - c. A description of the item to include county identifier (fixed asset number), description, condition, mileage/hours/age, recommended disposal, and recommended minimum bid.
  - d. Items may be disposed of by:
    - i. Selling through the approved on-line auction site or other approved means
    - ii. Recycling the item
    - iii. Discarding the item as unusable and worthless
    - iv. Transfer of the asset to another department with the consent of the Board of Commissioners
3. The Peach County identification tag will be removed, if applicable, and will be included with the list. License plates, vehicle/equipment numbers, County seals, SPLOST seals, and other identifiers will be removed or painted over. All data on storage devices will be removed and the storage devices destroyed.
4. All property and departmental equipment will be removed from vehicles/equipment prior to turning the vehicle or equipment over to Public Works. Only rolling stock may be dropped off at Public Works. All other items will remain the property of the agency or office department until sold or disposed of.
5. Once the surplus lists are received, the Purchasing Department will verify the items, equipment, or vehicle numbers against property records.
6. Once considered by the Purchasing Department, the list will be forwarded to the Board of Commissioners for consideration.
7. The Purchasing Department will notify the departments of approval by the Board of Commissioners.

8. Items to be sold will be posted on the on-line auction site by the Purchasing Department following these procedures:
  - a. Departments will furnish photographs of items
  - b. Items will be listed for sale for a period of 10 (ten) calendar days
  - c. Closing dates and times will be staggered with no more than five items closing on the same day and time
  - d. The successful bidder/agent may pay for the item within 5 (five) business days from the closing date of the sale. If payment is not received within 5 (five) business days, the next highest bidder will be notified.
  - e. Payment must be made by cash, money order, or cashier's check. No credit cards or personal checks will be accepted.
  - f. The successful bidder/agent must physically take possession of the item within 10 (ten) days of the closing date, or payment will be forfeited.
  - g. The successful bidder/agent must present the following documents to Public Works or agent/office/department personnel prior to removing the equipment or items:
    - i. bill of sale
    - ii. payment receipt from the Finance Department
    - iii. government issued photo identification
    - iv. documentation from the successful bidder that the agent is authorized to represent the bidder
  - h. Peach County will not load, pack, or ship items or equipment
9. Items not sold will be disposed of by Public Works, but will not be donated to employees, individuals, or businesses without further approval of the Board of Commissioners.
10. The Purchasing Department will verify with the agency or department that the item is no longer in use. Once confirmed, the item will be removed from inventory.
11. Neither employees that work in the Board of Commissioners Office nor anyone living in their homes may bid on items. Peach County employees working for other County departments may bid using the sealed bid process.

**ACTION REQUESTED:** To approve the above stated Asset Disposal Policy as proposed by Janet Smith, Purchasing Manager.

3. **Qualifying Fees - 2018 County Office Elections:** State law requires that qualifying fees for county offices be established by the county governing authority and posted no later than February 1<sup>st</sup> of any election year. Qualifying fees for county commissioners (other than sole commissioners) are set at 3% of the minimum base salary established by the Georgia General Assembly. 2018 qualifying fees for school board members are set at 3% of the total gross salary paid for that position in 2017. The following schedule represents the required qualifying fees for county office elections in 2018:

2018 COUNTY OFFICE ELECTIONS	SALARY USED FOR CALCULATION	QUALIFYING FEE
COUNTY COMMISSIONER, POST 2	\$ 9,000.00	\$ 270.00
COUNTY COMMISSIONER, POST 4	\$ 9,000.00	\$ 270.00
SCHOOL BOARD, POST 2	\$ 6,000.00	\$ 180.00
SCHOOL BOARD, POST 4	\$ 6,000.00	\$ 180.00
SCHOOL BOARD, POST 5	\$ 6,000.00	\$ 180.00

**ACTION REQUESTED:** To formally adopt the Resolution establishing the above stated qualifying fees for elections for county offices in 2018. *(A copy of said Resolution is attached to Page 412, Minutes Book J, for future reference.)*

4. **Peach Festival Agreement:** Tisa Horton, Peach Festival President, has requested funding in the amount of \$10,000.00 for the 2018 Peach Festival to be held in Fort Valley, Georgia, on June 1-2, 2018, and Byron, Georgia, on June 9, 2018. Ms. Horton advised that the request is larger than last year due to the price increase for fireworks and an additional day of activities added to the event. Marcia W. Johnson, County Administrator, has advised that \$7,500.00 was approved in the FY2018 Budget for the 2018 Peach Festival. An agreement must be signed between the Peach Festival Board and the Peach County Board of Commissioners ensuring that the funding will be used specifically for Peach Festival purposes before a check can be issued to the Peach Festival.

**ACTION REQUESTED:** To deny the request from Tisa Horton to increase funding to \$10,000.00 for the 2018 Peach Festival, and to instead authorize the release of \$7,500.00 for the 2018 Peach Festival, and to authorize the Chairman to sign the 2018 Peach Festival Agreement on behalf of the Board of Commissioners indicating the Board's approval of the agreement and ensuring that the \$7,500.00 in funding is used specifically for Peach Festival purposes. *(A copy of said Agreement is attached to Page 411, Minutes Book J, for future reference.)*

5. **Request for Out of State Travel - Finance:** Michaela Jones, Assistant Finance Director, presented a request for out of state travel for Janet Smith, Purchasing Manager, and Michelle Douglas, Human Resources Manager, to attend the 2018 Tyler Connect Training in Boston, Massachusetts, being held April 21-25, 2018. This training will allow Ms. Smith and Ms. Douglas the opportunity to gain valuable insight of version X (10) and allow them both the ability to interact and learn directly from Tyler Tech staff as well as other participants to exchange ideas, insights, and solutions for common technology issues in their positions. The total cost for them to attend will be approximately \$5,500.00, including air travel, hotel, conference registration, travel to and from the airport, and meals.

**ACTION REQUESTED:** To approve the request made by Michaela Jones, Assistant Finance Director, to allow Janet Smith, Purchasing Manager, and Michelle Douglas, Human Resources Manager, to attend the 2018 Tyler Connect training being held April 21-25, 2018, in Boston, Massachusetts.

6. **Budget Amendment - Tax Commissioner:** Michaela Jones, Assistant Finance Director, advised that Mr. W.L. Brown, Tax Commissioner, has requested that the appropriation of \$900.00 approved in the FY2018 Budget for Fund 321

(1994 SPLOST) for a Fujitsu High Speed Scanner for his office be re-appropriated instead to purchase four (4) new computer monitors for the Tax Commissioner's Office work stations. A scanner has already been provided to his office from existing inventory which has met the need for the initial appropriation.

ACTION REQUESTED: To approve the budget amendment as requested by Mr. W.L. Brown, Tax Commissioner, to re-appropriate the \$900.00 approved in the FY2018 Budget for Fund 321 to now be used to purchase four (4) new computer monitors for Tax Commissioner's Office work stations.

- 7. Ninety (90) Day Extension of Moratorium for Issuance of Land Disturbance Permits: On December 12, 2017, the Board of Commissioners approved a moratorium on the issuance of land disturbance permits through January 31, 2018, to allow time to modify and re-approve Peach County's Stormwater Ordinance which was previously included in the Soil Erosion, Sedimentation and Pollution Control Ordinance. The new state model Soil Erosion, Sedimentation and Pollution Control Ordinance approved in December 2017 no longer includes the Stormwater Ordinance which must be reapproved before future land disturbance activities are allowed. Paul Schwindler, Public Works Director, has requested that the Board approve an additional ninety (90) day extension to the moratorium to allow sufficient time to modify the Stormwater Ordinance and to present his proposal for consideration and approval by the Board of Commissioners. This would establish a new moratorium expiration date of May 1, 2018.

ACTION REQUESTED: To approve an additional ninety (90) day extension to the Moratorium for issuing land disturbance permits, establishing a new expiration date of May 1, 2018, to allow sufficient time to modify the Stormwater Ordinance and to present a proposal for consideration and approval by the Board of Commissioners, as requested by Paul Schwindler, Public Works Director.

- 8. Quote Acceptance - Vinson Road Striping - Roads: Paul Schwindler, Public Works Director, has presented a quote from Mid-State Striping in the amount of \$6,700.00, for installing a center and edge line on Vinson Road. Mid-State is the only company that responded to his request for quote and probably the only company that has time in their schedule to complete the job. The striping is required now that the chip seal surface treatment has been completed. Mr. Schwindler has recommended that the Board approve the quote from Mid-State Striping for \$6,700.00.

ACTION REQUESTED: To accept the recommendation made by Paul Schwindler, Public Works Director, and approve the quote provided by Mid-State Striping to install a center and edge line on Vinson Road at a cost of \$6,700.00.

- 9. Budget Amendment - Irma Debris Removal: Paul Schwindler, Public Works Director, has presented the following budget amendment to appropriate additional funding needed for contract labor to perform the required monitoring of Tropical Storm Irma debris removal:

<u>Budget Transfer - General Fund - FY2018 - Roads</u>			
100.5.4220.51.1100	From:	Salaries - Regular	<u>\$ 5,000</u>
100.5.4220.52.3850	To:	Contract Labor	<u>\$ 5,000</u>

ACTION REQUESTED: To approve the above stated budget amendment as requested by Paul Schwindler, Public Works Director, to appropriate additional funding for the monitoring of Tropical Storm Irma debris removal.

- 10. Emergency Purchase for Courthouse Firewall - Information Systems: Rich Bennett, IS Manager, advised that the firewall located in the Peach County Courthouse has begun overheating and could potentially fail at any time. The firewall must be replaced immediately to prevent the possibility of suffering a total Courthouse computer outage should the failure occur. Mr. Bennett stated that he has contacted Total Computer Solutions to order a new firewall and to get it installed as soon as possible. The price of the firewall is \$4,500.00, but he anticipates there will be additional costs for installation and configuration. He has stated he will make a request for a budget amendment at a later date when the total cost is available. However, Mr. Bennett is requesting permission to proceed with the emergency purchase and repairs.

ACTION REQUESTED: To formally approve the emergency purchase of a new firewall for the Peach County Courthouse from Total Computer Solutions at a cost of \$4,500.00 and to authorize Rich Bennett, IS Manager, to proceed with the configuration and installation of the new unit.

Commissioner Hill moved to approve the Consent Agenda as presented. Commissioner Lewis seconded the motion. Motion carried unanimously.

AGENDA:

Commissioner Lewis moved to approve the Regular Agenda with the following additions: Under Appearances, add Item #1 - Ms. Deborah Joyce Wilson - Ordinance to Address Ant Infestation Issues. Under New Business, add Item #1 - Letter Requesting Assistance - Peach County Fire Department - Assistance to Firefighters Grant. Vice Chairman Smith seconded the motion. Motion carried unanimously.

MINUTES:

Regular Meeting – December 12, 2017 – Commissioner Hill moved to approve the minutes as presented. Vice Chairman Smith seconded the motion, and the motion carried unanimously.

ANNOUNCEMENTS & UPDATES: (None)

APPEARANCES:

Ms. Debra Joyce Wilson, who was on the agenda to speak concerning an ordinance to address ant infestations in rental properties, was not present when called upon to speak.

Fire Chief Jeff Doles advised that the forecast is calling for 1 to 2 inches of snow tonight starting around 11:00 p.m. The wind chill factor is forecast to be in the single digits and possibly below 0 degrees, and he urged caution in being outdoors in the weather, especially for the emergency workers who may be called upon to work during the night.

OLD BUSINESS:

Ms. Michelle Douglas, Human Resources Manager, along with Fire Chief Jeff Doles and Ms. Marcia Johnson, County Administrator, addressed the Board with a proposed amendment to the Leave Policy for the Fire Department to make the process for accruing and charging leave time more equitable between 8 hour work day and 24 hour work day regular full-time firefighters. The following proposed policy change was provided for Board consideration:

**LEAVE POLICY CHANGE FOR 24 HOUR FIREFIGHTERS EFFECTIVE \_\_\_\_\_:**

1. Hourly rates for 24 Hour Firefighters previously determined by annual hours scheduled (2,928 hours) will be adjusted and based hence forth on annual regular hours scheduled (2,756 hours). For example, a 24 Hour Firefighter in his first year of employment after receiving required state certification is currently paid at a rate of \$11.13 per hour. This change in policy will increase the hourly rate for this same employee to \$11.82 per hour.
2. Holiday hours will continue to be reflected as 24 hours paid in addition to any hours physically worked during the pay period.
3. Annual leave and sick leave accrual rates will remain equal hour for hour for 24 Hour Firefighters and 8 Hour Firefighters.
4. Leave days taken have previously been recorded as 8 hours charged to the 24 Hour Firefighter's leave accrual with an additional 16 hours of Administrative Leave added to the pay received for that day off. Effective \_\_\_\_\_, all days where a 24 Hour Firefighter takes leave for the entire day will be charged as 16 hours against the employee's leave accrual with an additional 8 hours of Administrative Leave added to the pay received for that day off. For example:

*Previous Policy:*            **24 Hour Firefighter takes off entire 24 hour shift  
Time will be charged as 8 hours accrued leave plus 16 hours administrative leave**

*New Policy:*                **24 Hour Firefighter takes off entire 24 hour shift  
Time will be charged as 16 hours accrued leave plus 8 hours administrative leave**

5. Partial leave days taken have previously been recorded as regular hours paid for the hours physically worked, and the portion of the day when the 24 Hour Firefighter was on leave was recorded as 1/3 charged to the employee's leave accrual and 2/3 of the hours were paid with Administrative Leave. Effective \_\_\_\_\_, partial leave days taken will be recorded as regular hours paid for the hours physically worked, and the portion of the day when the 24 Hour Firefighter was on leave will be recorded as 2/3 charged to the employee's leave accrual and 1/3 of the hours will be paid with Administrative Leave. For example:

*Previous Policy:*            **24 Hour Firefighter takes off 6 hours of his 24 hour shift  
Time has been recorded as 18 hours regular pay with 2 hours charged against  
accrued leave plus 4 hours administrative leave**

*New Policy:*                **24 Hour Firefighter takes off 6 hours of his 24 hour shift  
Time will be recorded as 18 hours regular pay with 4 hours charged against accrued  
leave plus 2 hours administrative leave**

6. Previously, any 24 Hour Firefighters receiving a payout from his accrued leave at either the termination of his employment or during the annual leave payout has received this payout based on their 24 Hour Rate of pay. Effective \_\_\_\_\_, any payout of leave where no administrative leave is applied to complete a work day will be paid at the 8 hour rate of pay for the same Pay Level and Pay Step as the 24 Hour Firefighter. For example:

*Previous Policy:*            **24 Hour Firefighter resigns and receives payout of 62 hours accrued annual leave  
Payout would have been made at 62 hours times \$11.13 = \$690.06**

*New Policy:*                **24 Hour Firefighter resigns and receives payout of 62 hours accrued annual leave  
Payout will be made at 62 hours times \$15.67 = \$971.54**

Ms. Douglas advised that the pay rate adjustment would only affect the six (6) full-time firefighters currently working a 24 hour work day shift. She stated that she was requesting that the amended policy be approved and that the hourly rate for 24 hour full-time firefighters and 24 hour full-time fire sergeants be recalculated based on the 2,756 annual regular hours worked. Commissioner Lewis asked Chief Doles if he felt this change would correct the problems he had experienced in the past concerning the accrual and use of leave time. Chief Doles stated that he felt this would correct the problem and would significantly help in controlling his overtime budget. Commissioner Lewis moved to accept the recommendation to adjust the pay scale to reflect a calculation based on 2,756 annual regular hours for 24 hour firefighters and 24 hour fire sergeants and to amend the Leave Policy as presented effective January 25, 2018, or at the beginning of the next 28 day cycle on February 22, 2018, in the event a problem or challenge to the new policy arises that needs to be resolved before implementation. Commissioner Yoder seconded the motion, and the motion carried unanimously.

NEW BUSINESS:

Fire Chief Jeff Doles advised the Board that they are applying for an Assistance to Firefighters Grant (AFG), and they need a letter from the Commissioners requesting grant writing assistance from the Middle Georgia Regional Commission. Commissioner Hill moved to send a letter requesting grant writing assistance to the Middle Georgia Regional Commission as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

OLD BUSINESS (continued):

Mr. Alfonzo Ford, EMS Director, presented a proposed Distance CME Service Agreement for online recertification of his regular full-time employees at a cost of \$6,245.28. This program will allow his employees to participate in interactive training with online instructors. The agreement is a four (4) year agreement with a two (2) year out clause after providing a sixty (60) day written notice. County Attorney Jeff Liipfert advised that the agreement as presented was acceptable. Commissioner Lewis moved to accept the recommendation from EMS Director Ford to approve the Distance CME Service Agreement for online recertification of employees at a cost of \$6,245.28 as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously. *(A copy of said Agreement is attached to Page 410, Minutes Book J, for future reference.)*

Ms. Michaela Jones, Assistant Finance Director, presented a proposed update to the Drug and Alcohol Policy for the USDOT Transit System, which the County is required to adopt. The Middle Georgia Community Action Agency as the County's Third Party Administrator will enforce the policy once adopted. Commissioner Hill moved to approve the proposed update to the Drug and Alcohol Policy for the USDOT Transit System effective January 1, 2018, as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously. *(A copy of said Policy Amendment is attached to Page 409, Minutes Book J, for future reference.)*

Mr. Paul Schwindler, Public Works Director, presented a proposed Memorandum of Agreement between the Peach County Board of Commissioners and the Peach County Board of Education concerning the Gymnasium and the Auditorium properties on Tulip Drive, which stipulates that the County will assume responsibility for all utilities and maintenance until the property transfer is complete. County Attorney Jeff Liipfert has reviewed the proposed agreement and found it to be acceptable. Commissioner Lewis moved to approve the agreement as presented and to authorize the Chairman to sign it on behalf of the Board of Commissioners. Vice Chairman Smith seconded the motion, and the motion carried unanimously. *(A copy of said Agreement is attached to Page 408, Minutes Book J, for future reference.)*

Mr. Paul Schwindler, Public Works Director, presented three quotes for engineering firms for the Gracewood Road and Smith Road projects, as follows:

	<u>Gracewood Road</u>	<u>Smith Road</u>	<u>Total cost</u>
Triple Point Engineering	\$87,050	\$57,775	\$144,825
Ingram & Associates Consulting Engineers, LLC	\$52,140	\$62,470	\$114,610 *(\$75,500)
Saunders Engineering	N/A	N/A	N/A

(\*If both projects are awarded together and construction is completed within 1 year, the total, not to exceed total for both projects is \$75,500.)

Mr. Schwindler recommended Ingram & Associates for both projects in the amount of \$119,920.00. After discussion, Commissioner Lewis moved to accept the recommendation and approve Ingram & Associates for both projects in the total amount of \$119,920.00. Commissioner Hill seconded the motion, and the motion carried unanimously. *(A copy of the Smith Road Quote Acceptance is attached to Page 407, Minutes Book J, for future reference. A copy of the Gracewood Road Quote Acceptance is attached to Page 406, Minutes Book J, for future reference.)*

Mr. Paul Schwindler, Public Works Director, advised the Board that the deadline for receiving sealed proposals for RFP 18-001 for the New Fire Alarm System at the Courthouse was January 4, 2018. Cana Communications was the only company to submit a proposal. Their proposal for \$54,300.00 is within the budgeted amount and fully integrates with the access control system, the HVAC system, and the elevator controls. After reviewing the proposal, Cana Communications was determined to be responsive and responsible. For the first year following installation, there will be a \$300.00 per year fee for monitoring. After the first year, there will be an annual fee of \$3,285.00, which will include \$1,360.00 for annual inspections, \$1,625.00 for a maintenance agreement, and \$300.00 for monitoring. After discussion, Commissioner Hill moved to accept the proposal provided by Cana Communications to replace the fire alarm system at the Courthouse in the amount of \$54,300.00 plus a \$300.00 monitoring fee for the first year and the \$3,285.00 per year cost after the first year for inspections, maintenance, and monitoring. Commissioner Lewis seconded the motion, and the motion carried unanimously. Mr. Schwindler advised that they are down to about \$20,000.00 in the budget for this project. He anticipates that the project will go over around \$30,000.00 because of the change order that was approved to include security cameras for the Magistrate Court and for accepting a more expensive camera than originally budgeted.

Commissioner Yoder asked Mr. Schwindler if he could keep the temperature the same year round in the courthouse rather than having occupied and unoccupied adjustments in the temperature settings. Mr. Schwindler stated that changing the temperature settings would invalidate the County's guarantee in the contract with Energy Systems Group (ESG) where the company has agreed to cover the cost in the event that the County does not realize the projected savings in electrical costs.

Commissioner Lewis moved to go into an Executive Session at 6:51 p.m. for three (3) Board Appointments. Commissioner Hill seconded the motion. Motion carried unanimously.

--EXECUTIVE SESSION--

Commissioner Lewis moved to terminate Executive Session at 7:04 p.m. Commissioner Hill seconded the motion, and the motion carried unanimously.

Commissioner Hill moved to table Peach County's appointment to the Region 6 Regional Advisory Council to the Georgia Department of Behavioral Health and Developmental Disabilities. Commissioner Lewis seconded the motion. Motion carried unanimously.

Commissioner Lewis moved to reappoint Mr. Willie L. Williams to an additional one (1) year term on the Planning & Zoning Commission effective January 31, 2018. Commissioner Yoder seconded the motion. Motion carried unanimously.

Commissioner Lewis moved to adopt the resolution appointing Mr. John Fyke of Byron to fill the unexpired three (3) year term of Mr. Robert Waddell on the Peach County Board of Assessors and to authorize the Chairman to sign the resolution on behalf of the Board of Commissioners. Mr. Waddell, whose term was scheduled to expire on September 20, 2018, submitted his resignation effective December 31, 2017. Commissioner Hill seconded the motion. Motion carried unanimously. *(A copy of said Resolution is attached to Page 405, Minutes Book J, for future reference.)*

There being no further business to come before the Board at this Regular Meeting on this date, Commissioner Yoder moved to adjourn at 7:07 p.m. Vice Chairman Smith seconded the motion, and the motion carried unanimously.

Meeting adjourned.

February 13, 2018  
APPROVED \_\_\_\_\_  
CHAIRMAN \_\_\_\_\_

PEACH COUNTY  
BOARD OF COMMISSIONERS  
BY: \_\_\_\_\_  
COUNTY ADMINISTRATOR

STATE OF GEORGIA  
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Martin H. Moseley, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 6:00 p.m., Tuesday, January 16, 2018.

During such meeting, the Board voted to go into closed session.

The Executive Session was called to order at 6:51 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 13th day of February, 2018.

\_\_\_\_\_  
Martin H. Moseley, Jr., Chairman  
Peach County Board of Commissioners

Sworn to and subscribed before me this 13<sup>th</sup> day of February, 2018.

\_\_\_\_\_  
Notary Public  
My Commission Expires June 30, 2019

MONTHLY WORK SESSION  
Peach County Board of Commissioners  
5:00 p.m., Tuesday, February 6, 2018

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, February 6, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Vice Chairman Smith in attendance. Chairman Moseley opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on February 13, 2018, as follows:

- 1. Beth Collins – Citizen – Annexation of Pure Flavor
- 2. Memorandum of Agreement-Board of Education – Tulip Drive Gymnasium & Auditorium
- 3. Rickey Blalock – Planning & Zoning – Lien Enforcement Ordinance for Dilapidated Housing
- 4. Commissioner Hill – Response from MGCAA Regarding Extending Transit Bus Hours and Advertising
- 5. Belinda Hudson – Citizen – Discuss Hunt Auditorium & Gymnasium
- 6. Michelle Douglas – Human Resources – Request to Advertise Paramedic Position – EMS
- 7. Middle GA Regional Commission – Service Delivery Strategy Extension
- 8. Janet Smith - Purchasing
  - a. A1 Postage Meter Contract