


The Executive Session was called to order at 7:35 p.m.

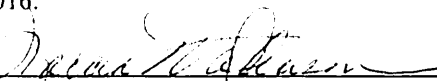
The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).
- (2) Consultation with the County Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the County or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. §50-14-2(1);

This 9th day of February, 2016.


 Melvin E. Walker, Jr., Chairman
 Peach County Board of Commissioners

Sworn to and subscribed before me this 9th day of February, 2016.


 Notary Public
 My Commission Expires June 30, 2019

WORK SESSION
 Peach County Board of Commissioners
 5:00 p.m., Tuesday, February 2, 2016

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, February 2, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Smith in attendance. Chairman Walker opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on February 9, 2016, as follows:

1. Recreation – David Parrish – Request to Bid Scoreboards for North and South Peach Recreation Parks
2. Tax Assessors – T'Umbia Ashmon – Pricing for Adding Zoning Classifications to Mapping System
3. Deletta & Jimmy Hall – Concerns Regarding Union Church Road
4. Resolution – Central GA Joint Development Authority – Adding Pulaski, Putnam, and Wilkinson Counties
5. Purchasing – Clarice Davis
 - a. Fire Department – Request to Approve Bid – Used Vehicle
 - b. Clean Community – Acceptance - Cardboard Bins and Packer Truck Bids - Public Surplus Agreement
6. Finance – Michaela Jones
 - a. Budget Amendments/Transfers
 - i. Recreation
 - ii. Public Works
 - b. Bank of America Resolution
 - c. Equipment Lease/Purchase Agreement
 - d. EMS – Trauma Grant Acceptance & Budget Amendment
7. Public Works – Paul Schwindler
 - a. Budget Transfer – Public Buildings - Overtime
 - b. Budget Transfer – Roads - Overtime
 - c. Acquisition/Lease/Rental of Trailer Mounted Injection Pothole Patcher for Roads
8. Additional Items To Be Placed on Regular Meeting Agenda
 - a. Executive Session
 - i. Personnel Matter #1
 - ii. Personnel Matter #2
 - iii. Personnel Matter #3
9. Setting Meeting Agenda & Consent Agenda for Regular Meeting on February 9, 2016.

The work session adjourned at 6:40 p.m.


 COUNTY ADMINISTRATOR Date 2-3-2016

PEACH COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING FEBRUARY 9, 2016

The Peach County Board of Commissioners held its regular meeting at 6:00 p.m., Tuesday, February 9, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members in attendance. Chairman Walker called the meeting to order, and Vice Chairman Moseley opened with prayer. Chairman Walker led the Pledge of Allegiance to the Flag and welcomed those present.

CONSENT AGENDA – February 9, 2016:

- 1. Request to Bid Scoreboards - Recreation: David Parrish, Recreation Director, is requesting permission to solicit bids to purchase scoreboards for North and South Peach Recreation Parks as approved in the FY2016 Budget.

ACTION REQUESTED: To approve the request from David Parrish, Recreation Director, to solicit bids to purchase scoreboards for North and South Peach Recreation Parks as approved in the FY2016 Budget.

- 2. Request to Add Overlay for Zoning Classifications to GIS Mapping System - Tax Assessors: Tumbia Ashmon, Interim Chief Appraiser, advised that a quotation has been requested from qpublic.net to add an additional overlay for zoning classifications to the GIS mapping system. Ms. Ashmon advised that the quotation has not been received from qPublic.net, but she has received an email from Aaron Preston, Project Manager, stating that the cost to build and host the layer is a one-time fee of \$750.00. Ms. Ashmon is requesting approval for adding the additional layer to the GIS mapping system and a budget amendment to appropriate funding to cover the \$750.00 one-time fee once a quotation is received.

<u>Budget Amendment - General Fund - Tax Assessors - FY2016</u>			
100.5.1599.57.9000	From:	Contingency	\$ 750
100.5.1550.52.3202	To:	Communications (Web Hosting)	\$ 750

ACTION REQUESTED: To approve the request from Tumbia Ashmon, Interim Chief Appraiser, to add an additional layer for zoning classifications to the GIS mapping system and to approve the above stated budget amendment to appropriate funding to cover the \$750.00 one-time fee once a quotation is received from qPublic.net.

- 3. Central Georgia Joint Development Authority Resolution: Marcia W. Johnson, County Administrator, has advised that Pulaski County, Putnam County, and Wilkinson County have petitioned to join the Central Georgia Joint Development Authority. The bylaws require that the member counties adopt concurrent resolutions amending the activating resolution of the Authority to have the new member counties included in the geographical boundaries of the Authority's service area.

ACTION REQUESTED: To adopt a concurrent resolution with the member counties of the Central Georgia Joint Development Authority to amend the activating resolution of the Authority to allow Pulaski County, Putnam County, and Wilkinson County to join the Central Georgia Joint Development Authority and to authorize the Chairman to sign the Resolution on behalf of the Board of Commissioners. (A copy of said Resolution is attached to Page 401, Minutes Book I, for future reference.)

- 4. Surplus Property Bids - Purchasing: Clarice Davis, Purchasing Manager, has requested the approval of Bid No. 16-013 for the sale of the packer truck and cardboard bins previously declared surplus and no longer used by Clean Community, as follows:

ITEM #1 – 28 Each - Six Yard Cardboard Bins	
<u>Bidder</u>	<u>Highest Bid</u>
David Bartram	\$ 3,000.00
ITEM #2 – 2 Each - Eight Yard Cardboard Bins	
<u>Bidder</u>	
None	No Bids Received
ITEM #3 - Packer Truck	
<u>Bidder</u>	
Don Claycomb - Interstate Enterprises	\$17,877.00

Ms. Davis advised that all of the above surplus items were advertised for sale in the Leader Tribune, on the Peach County website, and on the Public Surplus Auctions Website. No bids were received in response to the advertisement in the Leader Tribune or from the Peach County Website. All bids received were returned in response to the Public Surplus Auctions Website. Ms. Davis also advised that Public Surplus Auctions has asked that government entities placing items on their website for public auction sign an agreement outlining the terms of usage for the site and how the payment for sold property will be handled. All fees received by Public Surplus Auctions are charged to the purchaser as an added cost rather than deducting the fees from funds received for the items sold. She stated that the County Attorney has reviewed the agreement and found it to be acceptable.

ACTION REQUESTED: To accept the recommendation from Clarice Davis, Purchasing Manager, and approve the bids on Item #1 from David Bartram for \$3,000.00 and from Don Claycomb, Interstate Enterprises, for Item #3, for \$17,877.00, and to approve entering into the agreement with Public Surplus Auctions for an additional advertising source for selling surplus items, and to authorize the Chairman to sign the agreement on behalf of the Board of Commissioners. (A copy of said Agreement is attached to Page 402, Minutes Book I, for future reference.)

5. **FY2016 Budget Transfers:** Michaela Jones, Assistant Finance Director, has presented the following budget transfers to cover shortages and overages in the FY2016 Budget:

<u>Budget Transfer – Recreation - FY2016</u>			
100.5.6100.53.1726	From:	Recreation Supplies	\$ 500
100.5.6100.52.3700	To:	Education and Training	\$ 500
<u>Budget Transfer - Public Works - FY2016</u>			
100.5.4000.51.1100	From:	Regular Employees	\$ 34
100.5.4000.51.1300	To:	Overtime	\$ 34

ACTION REQUESTED: To approve the above stated budget transfers to cover shortages and overages in the FY2016 Budget as presented by Michaela Jones, Assistant Finance Director.

6. **Trauma Grant - EMS:** Michaela Jones, Assistant Finance Director, has advised that EMS applied for a Trauma Equipment Grant through the Georgia Association of EMS in 2014 and received notification that they were selected to receive the equipment grant in an amount up to \$10,541.24 based on actual invoices submitted for reimbursement for trauma related equipment and supplies purchased during the grant period. Alfonzo Ford, EMS Director, was able to submit invoices in the amount of \$7,943.84 for reimbursement and has asked the Board to formally accept the Trauma Equipment Grant and to authorize that the grant funding be placed back in his Medical Supplies line item in the EMS FY2016 Budget. Ms. Jones requested the following budget amendment to reflect the grant acceptance and the appropriation of grant funding as requested.

<u>Budget Amendment - General Fund - EMS - FY2016</u>			
100.37.1500	Increase	Grants - Non Governmental	\$ (7,943)
100.5.3600.53.1718	Increase	EMS - Medical Supplies	\$ 7,943
			\$ -

ACTION REQUESTED: To approve the request from Michaela Jones, Assistant Finance Director, and Alfonzo Ford, EMS Director, to formally accept the Trauma Equipment Grant in the amount of \$7,943.84 from the Georgia Association of EMS and to approve the above stated budget amendment as presented.

7. **Budget Transfers - Public Works:** Paul Schwindler, Public Works Director, has presented the following requested budget transfers to allow overtime for current employees in the Road Department and Public Buildings Department for the additional employee hours being worked covering the shortfall due to vacancies within both departments:

<u>Budget Transfer - Public Buildings - FY2016</u>			
100.5.1565.51.1100	From:	Regular Employees	\$ 6,700
100.5.1565.51.1300	To:	Overtime	\$ 6,700
<u>Budget Transfer - Roads - FY2016</u>			
100.5.4220.51.1100	From:	Regular Employees	\$ 12,650
100.5.4220.51.1300	To:	Overtime	\$ 12,650

ACTION REQUESTED: To approve the above stated budget transfers as requested by Paul Schwindler, Public Works Director, to fund additional overtime for current employees helping to make-up the employee shortfall in the Public Buildings Department and Road Department due to vacancies.

Commissioner Hill moved to approve the Consent Agenda as presented. Commissioner Lewis seconded the motion. Motion carried unanimously.

AGENDA:

Vice Chairman Moseley moved to approve the Regular Agenda with the following additions: Under Announcements & Updates, add Item #1. Presentation – April Hodges – Clerk’s Certification, and under New Business, add Item #3. Election Bag Purchase. Commissioner Hill seconded the motion. Motion carried unanimously.

MINUTES:

Regular Meeting – January 12, 2016 – Commissioner Lewis moved to approve the minutes as presented. Vice Chairman Moseley seconded the motion, and the motion carried unanimously.

ANNOUNCEMENTS & UPDATES:

Chairman Walker announced that Mrs. April Hodges has successfully completed all of the educational requirements of the Georgia Clerks Education Institute Certificate Program, representing 101 hours of course work designed to establish minimum standards and professional goals for city and county clerks. Chairman Walker presented Mrs. Hodges with her certificate indicating that she has attained the status of Certified Georgia Clerk and congratulated her on behalf of the entire Board of Commissioners for her achievement. Ms. Howard thanked the Board and gave a special thank you to Ms. Marcia Johnson for her continued support in allowing her to complete the course of study.

Vice Chairman Moseley recognized the passing of Mrs. Cheryl Khoury, wife of former Commission Chairman James Khoury, and applauded her achievements in the community.

APPEARANCES:

Mr. Rick Waller and Ms. Deresa Meister with the Circuit Public Defender's Office addressed the Board with a request that the Board sign the annual contract with the Public Defender's Office. Mr. Waller stated that the administrative fee had been typed incorrectly as 5%, and should be changed to 4% as it was in the previous contract. This is the same contract and schedule that has been provided in the past. Commissioner Smith asked how Mr. Waller plans to address some of the existing problems. Mr. Waller advised the Board that they will hire a new attorney to help Mr. Phillips since Elizabeth Waller is his sister, and due to nepotism issues, she cannot continue to work in the Public Defender's Office. Mr. Phillips will likely retire next year. Mr. Waller advised that they plan to be more involved in the Peach County cases. He also advised the Board that he is aware that the County has been left out of the budget process in previous years and is working on that. He has spoken to Judge Self about this, and he supports him in his efforts.

OLD BUSINESS:

Ms. Clarice Davis, Purchasing Manager, presented on behalf of Jeff Doles, Fire Chief, Sealed Bid 16-012 to purchase a used vehicle for the Fire Department. Bidders were asked to submit bids for a 2013-2015 Ford Explorer or Chevrolet Tahoe with 4WD or AWD and equipped with a police pursuit package. Bids were received as follows:

Ginn Commercial Govt. Municipal Sales Covington, GA	Item Bid: 2016 New Chevrolet Tahoe 4x4 \$38,868.50
Auto Nation Chevrolet Alpharetta GA	Item Bid: 2016 New Chevrolet Tahoe 4x4 \$36,550.00
McLeod Auto Company Fort Valley, GA	Item Bid: 2014 Ford Explorer AWD \$24,500.00

Ms. Davis stated that Mr. Doles recommended purchasing the 2014 Explorer from McLeod Auto Company. It already has the emergency lights, spotlight, etc. and will be painted red and white like the other fire department equipment. The FY2016 Budget includes an appropriation of \$25,000.00 for this purpose. The vehicle will be operated by Ryan Roberts, Training Coordinator. Commissioner Lewis moved to accept the recommendation and purchase the 2014 Ford Explorer from McLeod Auto for \$24,500.00. Commissioner Hill seconded the motion, and the motion carried unanimously.

Ms. Michaela Jones, Assistant Finance Director, presented a Resolution authorizing the Board of Commissioners to enter into an equipment lease/purchase agreement with Bank of America and authorizing the Chairman to sign all required documents pursuant to the agreement. Ms. Jones also presented the Equipment Lease/Purchase Agreement and an Escrow and Account Control Agreement as discussed in last week's work session to set up the financing to move forward with the ESG project to upgrade facility systems. Ms. Jones advised that all of the documents have been reviewed by the County Attorney. Commissioner Lewis moved to approve the Authorizing Resolution to enter into the agreement with Bank of America as presented. Commissioner Hill seconded the motion, and the motion carried four in favor. Commissioner Smith opposed. Commissioner Hill moved to accept the Lease/Purchase Agreement with Bank of America as presented. Vice Chairman Moseley seconded the motion. Commissioner Smith stated that he felt the fifteen year term is too long to carry the \$4,000,000.00 debt and pass down the line to future Boards. He stated that he is not against the

upgrades, but he felt it could have been done differently. Motion carried four in favor. Commissioner Smith opposed. Commissioner Lewis moved to approve the Escrow Account Control Agreement with Bank of America as presented. Vice Chairman Moseley seconded the motion, and the motion carried four in favor. Commissioner Smith opposed. (A copy of said Authorizing Resolution is attached to Page 399, Minutes Book I, for future reference.)

Mr. Paul Schwindler, Public Works Director, presented two proposals for a lease/purchase agreement for a trailer mounted pothole patcher as follows:

Adams Equipment Co., Inc.
Austell, GA

Item Proposed: Durapatcher
\$58,950.00

Reynolds-Warren Equipment Company, Inc.
Lake City, GA

Item Proposed: Crafcro Magnum Spray Injection Patcher
\$75,000.00

After discussion of the machines, Mr. Schwindler advised the Board that he recommended going with the Crafcro Magnum even with the cost difference of \$16,050.00. He wanted to rent one for 90 days in order to evaluate it and also look at a used model to rent for 90 days. Commissioner Hill moved to approve the request to rent a new or used Crafcro Magnum for 90 days in the amount of \$5,600.00 per month as requested. Vice Chairman Moseley seconded the motion, and the motion carried unanimously.

NEW BUSINESS:

Ms. Sheryl Roland, E911 Director, presented the proposed annual E911 Motorola Service Agreement to the Board and advised that there is a reduction in the cost of the contract from previous years because their Software Firmware support ends on December 31, 2016. The monthly fee will be reduced from \$1,712.12 to \$1,046.02 for the final two months of the contract which will end on February 28, 2017. After discussion, Commissioner Lewis moved to approve the renewal agreement with Motorola in the amount of \$19,212.24 as presented. Vice Chairman Moseley seconded the motion, and the motion carried unanimously. (A copy of said agreement is attached to Page 398, Minutes Book I, for future reference.)

Vice Chairman Moseley moved to approve the 2016 contract with the Public Defender's Office as presented in the amount of \$301,750.18 plus the corrected 4% administrative fee as initialed and approved by Mr. Waller on Page 5 of 10 under Article 3, Section 3.02 Fiscal Agent. Commissioner Hill seconded the motion. Commissioner Smith questioned the amount of the contract, and Mr. Waller advised that the distribution of the cost is based on population and not the amount of cases. Motion carried unanimously.

Commissioner Lewis advised the Board that Clarice Davis, Purchasing Manager, is in receipt of an order for election bags costing \$1,816.78. However, no purchase order was obtained prior to the purchase, prohibiting her from paying the invoice without Board approval. Ms. Davis addressed the Board and advised that she had notified the Board of Elections and Registration about the order but has not yet received a response about whether or not they had authorized the purchase. She stated that she needs to pay the invoice or send the order back to the vendor. Vice Chairman Moseley moved to authorize Ms. Davis to pay the invoice from A. Rifkin Company in the amount of \$1,816.78 for the election bags. Commissioner Lewis seconded the motion. Mr. Donn Coil with the Board of Elections & Registration was present and advised the Board that the Board of Elections had asked that a price be obtained for the bags but had not voted to move forward with the purchase prior to the order being placed. However, the Board of Elections met earlier in the day and voted to request that the invoice be paid since they are in need of replacing the current election bags. Chairman Walker asked why this is being brought to the Board of Commissioners rather than being sent to the Board of Elections as is customary. Ms. Davis advised that she had sent it back to the Board of Elections and had not received a response, and the invoice either needs to be paid or the items returned. After further extensive discussion motion carried three in favor, Chairman Walker opposed, and Commissioner Hill abstained due to a potential conflict of interest.

Vice Chairman Moseley moved to proceed into Executive Session at 7:24 p.m. for three (3) Personnel Matters. Commissioner Hill seconded the motion. Motion carried unanimously.

Commissioner Hill moved to leave the Executive Session at 8:13 p.m. and return to the Regular Session. Commissioner Lewis seconded the motion. Motion carried unanimously.

Commissioner Smith moved to approve the following budget transfer as requested by the Peach County Board of Assessors to provide sufficient funding to support the annual salary being offered to the top candidate to fill the Chief Appraiser position vacancy, as follows:

<u>Budget Amendment - General Fund - FY2016 - Tax Assessors</u>			
100.5.1599.57.9000	From:	Contingency	<u>\$ 6,000</u>
100.5.1550.51.1100	To:	Salaries - Regular	<u>\$ 6,000</u>

Vice Chairman Moseley seconded the motion. Motion carried unanimously.


Vice Chairman Moseley moved to approve hearing the appeal of a recently terminated employee pursuant to the Peach County Personnel System, ARTICLE VI, GRIEVANCE PROCEDURE, Section 4. Grievance Procedure, pages 18-19. Commissioner Smith seconded the motion. Motion carried unanimously.


Commissioner Smith moved to deny the request from the Peach County Board of Elections & Registration to hire Mr. Jonathan Prindle to fill the position of Elections Supervisor. Motion died for lack of a second.

Commissioner Lewis moved to accept the recommendation from the Peach County Board of Elections & Registration to hire Mr. Jonathan Prindle to fill the position of Elections Supervisor. Vice Chairman Moseley seconded the motion. Commissioner Lewis and Vice Chairman Moseley voted in favor of the motion. Chairman Walker and Commissioner Smith voted against the motion. Commissioner Hill abstained due to a potential conflict of interest. Vice Chairman Moseley asked Chairman Walker why he wanted to hold up hiring an employee for the Board of Elections after they have followed the process that had been outlined by the Board of Commissioners. Chairman Walker stated he was not trying to hold up the process but felt that the decision should be held until after the election cycle for this year is completed to allow enough time for tension to die down. Commissioner Lewis asked why the Board of Elections is being treated differently than the Board of Assessors who just had their recommendation approved unanimously. He stated that the Board of Elections is the same situation, and they have done everything they have been asked to do. Chairman Walker again recommended waiting until the election cycle has run to let tension die down before hiring an Elections Supervisor. Motion failed for lack of a majority.

There being no further business to come before the Board at this Regular Meeting on this date, Commissioner Smith moved to adjourn at 8:24 p.m. Commissioner Lewis seconded the motion, and the motion carried unanimously.

Meeting adjourned.

March 8, 2016
APPROVED:

CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS
BY: 
COUNTY ADMINISTRATOR

STATE OF GEORGIA
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Melvin E. Walker, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 6:00 p.m., Tuesday, February 9, 2016.


During such meeting, the Board voted to go into closed session.

The Executive Session was called to order at 7:24 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 8th day of March, 2016.


Melvin E. Walker, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 8th day of March, 2016.


Notary Public
My Commission Expires June 30, 2019

WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, March 1, 2016

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, March 1, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Smith in attendance. Chairman Walker opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on March 8, 2016, as follows:

1. Mr. Harry Ross – Concerned Citizen
2. Juvenile Court – Latonia Ages – Requested Budget Amendment
3. Sheriff Deese – Request to Approve Bid – New Vehicles
4. 2016 Peach Festival Agreement
5. Assistance Request – Middle GA Regional Commission – I75 Corridor Council
6. Planning & Zoning – Rickey Blalock – Dilapidated Housing
7. Tax Commissioner W. L. Brown – Request to Write Off Taxes – Mobile Homes No Longer In County
8. EMA Director Jeff Doles – Statewide Mutual Aid Agreement Renewal
9. Rich Bennett – Information Technology – State Mandated Access Control
10. Purchasing – Clarice Davis
 - a. Recreation – Request to Approve Bid – Scoreboards North & South Peach Recreation Parks
 - b. Recreation – Request to Approve Quote – Baseball Shirts
 - c. Fire Department – Request to Bid Bunker Gear
11. Public Works – Paul Schwindler
 - a. Quote Approval – Public Works Work Order and Asset Management Software
 - b. Renew Contract – Smyrna Church Borrow Pit
 - c. Requested Changes in the Building Maintenance Supervisor Job Description
12. Additional Items To Be Placed on Regular Meeting Agenda
 - a. Finance - Michaels Jones
 - i. Request for Out of State Travel – Incode Annual Conference
 - ii. Request to Close the 2012 CDBG Bank Account
 - b. Executive Session – Personnel Matter
13. Setting Meeting Agenda & Consent Agenda for Regular Meeting on March 8, 2016.

The work session adjourned at 6:45 p.m.

 3-2-2016
COUNTY ADMINISTRATOR Date